



WALKER TOOLKIT

**How to Register,
Customize Your Page, Log In
& Navigate Your Portal**



How to Register



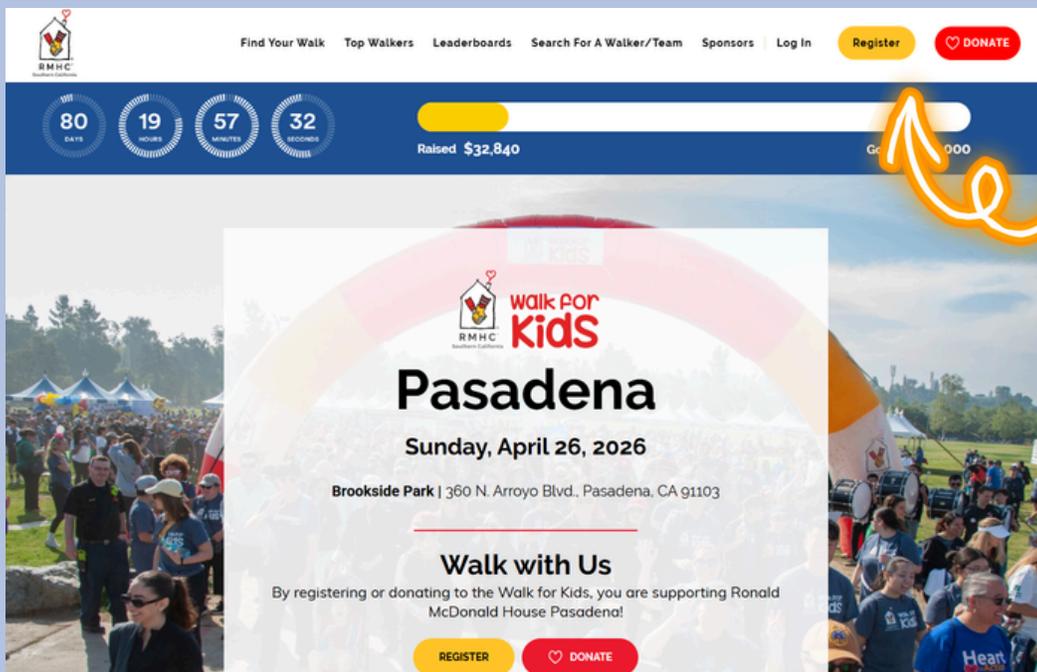
Walk for
Kids

REGISTERING AS A WALKER IS EASY!

Please note that returning Team Captains will need to create a team during the registration process

Registering as a walker is as easy as 1, 2, 3!

Visit walkforkid.org/pasadena
and click the yellow REGISTER button (top right or middle of screen)



You will be redirected to the following screen.
Please click the yellow REGISTER button.





Walk For Kids

REGISTERING AS A WALKER IS EASY!

Please note that returning Team Captains will need to create a team during the registration process

Registering as a walker is as easy as 1, 2, 3!

Select how you would like to register. Please note that returning Team Captains will need to create a team during the registration process.

How would you like to register?



As an individual



Join a team



Create a team



Select your registration details. NOTE: A fundraising page will be created for each registrant. Be on the lookout for a follow-up email from us containing details on how to manage your fundraising page.



Select registrations

A fundraising page will be created for each registrant. Be on the lookout for a follow-up email from us containing details on how to manage your fundraising page.

<p>General Walker</p> <p style="font-size: x-small;">Ages 13 yrs and up</p>	\$35.00
- 0 +	
<p>Child Walker</p> <p style="font-size: x-small;">12 years and younger</p>	Free
- 0 +	
<p>Walk Snoozer</p> <p style="font-size: x-small;">Out of town or want to sleep in on Walk day? Register as a walk snoozer and still support children and families!</p>	\$45.00

Your Order

Add a promo code on the next step

Total



Walk for
Kids

REGISTERING AS A WALKER IS EASY!

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Registering as a walker is as easy as 1, 2, 3!

Select the blue REGISTER button after selecting your registrations.

containing details on how to manage your fundraising page.

General Walker Ages 13 yrs and up	\$35.00
	- 1 +
Child Walker 12 years and younger	Free
	- 0 +
Walk Snoozer Out of town or want to sleep in on Walk day? Register as a walk snoozer and still support children and families! Snoozers will receive a Walk for Kids t-shirt.	\$45.00
	- 0 +

General Walker \$35.00
Attendee 1 [Remove](#)

▼ Add a promo code on the next step

Total \$35.00

[REGISTER](#)

5



Have a PROMO CODE to apply? Now that you are on the COMPLETE REGISTRATION page, you will see an ADD PROMO CODE option in the bottom right. Click NEXT to complete your registration!

Complete Registrations
1 of 1

Adult Walker

Attendee 1
Provide the attendee's information

Prefix (Mr., Mrs., etc.)
Select a prefix

First name *
First name

Last name *

Your Order

Adult Walker \$35.00
Attendee 1 [Remove](#)

▼ ADD PROMO CODE

Total \$35.00

[START OVER](#) [NEXT](#)

6





How to Initially Customize Your Page



Walk for Kids

INITIALLY CUSTOMIZE YOUR PAGE

Please note that returning walkers can use the same username and password as previous years

Let's first log in!

Once registered, check your email to access your fundraising page

As part of the Walk, you have your very own fundraising page to continue raising support for families at Ronald McDonald House Pasadena. To help you get started, [view this guide on how to first customize your page](#). Then, start sharing your page with others to win rewards and raise money for families at Ronald McDonald House Pasadena.

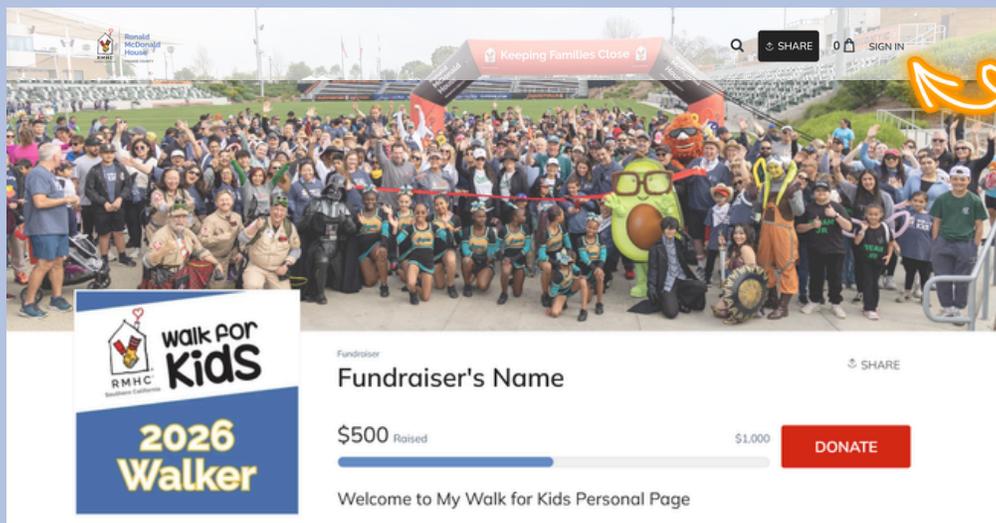
To visit the Walk for Kids homepage, visit www.walkforkids.org/pasadena.

Click the 'START FUNDRAISING' button below to visit your page:

START FUNDRAISING



In the top right corner of this page, click SIGN IN



Fundraiser's Name

\$500 Raised \$1,000

DONATE

Welcome to My Walk for Kids Personal Page



Walk for
Kids

INITIALLY CUSTOMIZE YOUR PAGE

Please note that returning walkers can use the same
username and password as previous years

Let's first log in!

Type in the same email you registered for the event with

Sign in

Email *

Enter your email address

Remember me

NEXT

POWERED BY CLASSY, A GOFUNDME COMPANY

If you have an account from previous years, type that in.
If this is your first year, select **FORGOT PASSWORD**
to create a new password.

Password *

Enter your password Show

Remember me [Forgot password?](#)

SIGN IN



Walk for
Kids

INITIALLY CUSTOMIZE YOUR PAGE

Please note that returning walkers can use the same
username and password as previous years

Let's first log in!

You will be notified via the email you registered with to **RESET PASSWORD**

5



Reset Your Password

We received a request to reset your password for the account linked to this email address. If you didn't request this reset, you can ignore this email.

RESET PASSWORD

Create a new password and select **SUBMIT**

Create a New Password

Please enter a new password.
It must not be one of your last 4 passwords.

New Password *

Enter your new password Show

- 8 characters
- 1 number
- 1 letter
- 1 special character

SUBMIT

POWERED BY CLASSY, A GOFUNDME COMPANY

6





Walk for Kids

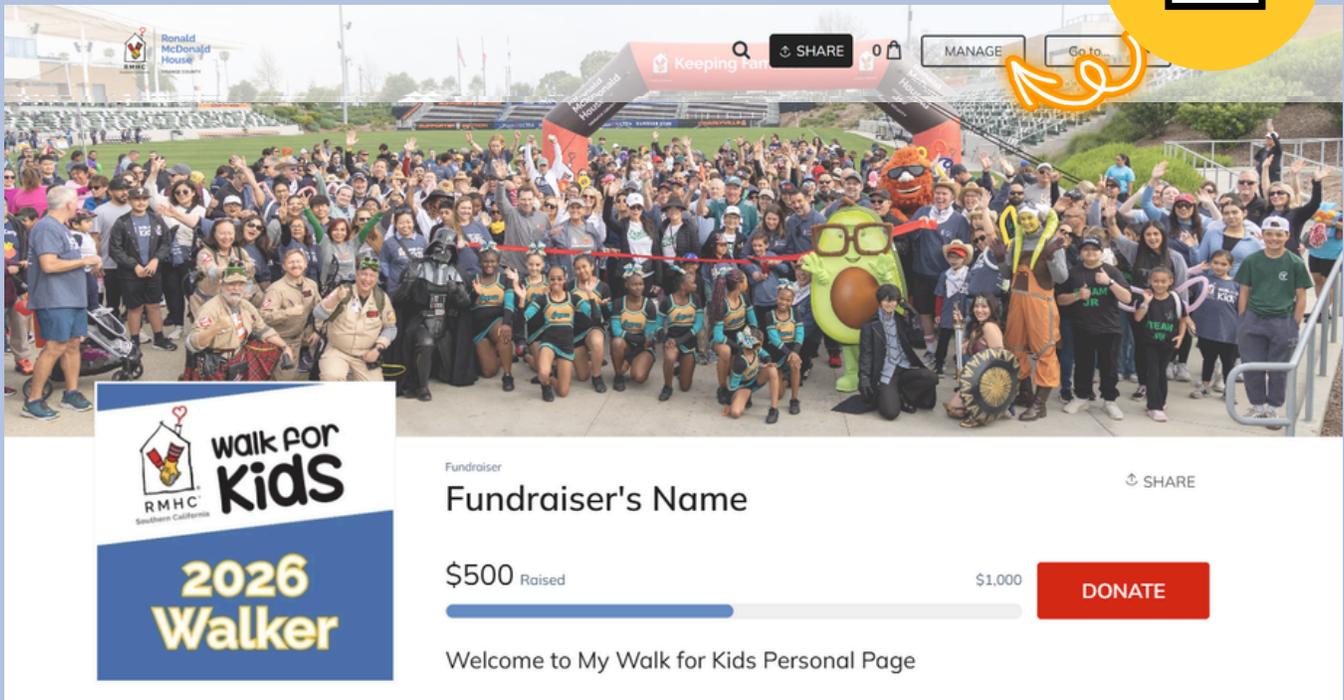
INITIALLY CUSTOMIZE YOUR PAGE

Please note that returning walkers can use the same username and password as previous years

Once logged in, customizing your Walk page is as easy as 1, 2, 3!

Ensure you are on your Fundraising Page. In the top-right corner, click **MANAGE**.

1



2



Add your photo

People are more likely to donate if they see your sweet face.

SKIP

ADD

3



Edit your story

Personalize your story and tell people why you are fundraising for Walk For Kids 2024 - Supporting All SoCal

SKIP

COMPOSE



How to Log In to Your Portal

(Accessing your page every
time after initial setup)



Walk For
Kids

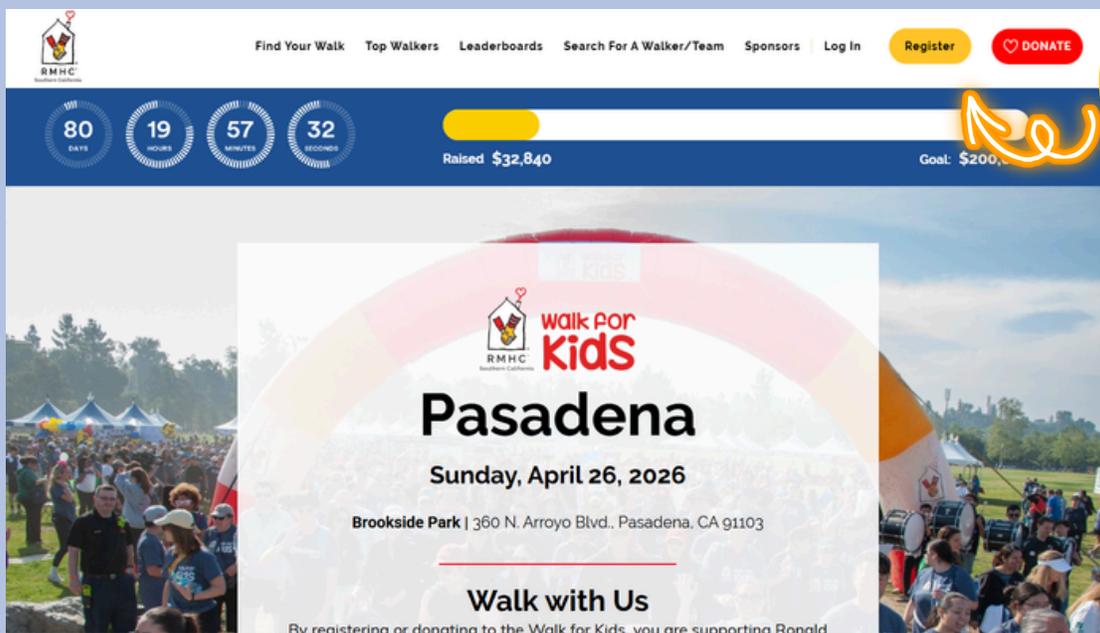
LOG IN TO YOUR PORTAL

Returning Team Captains & Walkers should register as a walker with the same email used in previous years

Logging in to your Portal is easy!

For every login after initially customizing your page, visit walkforkids.org/pasadena.

In the top right corner of this page, click LOG IN



Access your portal by using the same email address you used to register as a walker and click LOGIN

Ready to access your portal?

Email

Please enter your email

Login

2



Walk For Kids

LOG IN TO YOUR PORTAL

Returning Team Captains & Walkers should register as a walker with the same email used in previous years

Logging in to your Portal is easy!

Check your email to retrieve the verification code sent to you.
Next, enter the code and click **SUBMIT**

Check the code sent to your email

Please enter your verification code

Please enter your code

Submit

3

You are now logged in to your Team Captain/Walker portal!

The screenshot shows the 'Captains Portal' dashboard. At the top is a navigation bar with links: Find Your Walk, Top Walkers, Leaderboards, Search For A Walker/Team, Sponsors, My Portal, Log Out, Register, and DONATE. The main content area is divided into two columns. The left column, 'Captains Info', features a profile picture placeholder, the text 'YOUR NAME HERE', and an 'Edit Profile' button. The right column, 'Team Info', has two tabs: 'Captains Portal' (active) and 'Walkers Portal'. It displays 'Team Goal: \$1,000', 'Donors: 0', and 'Walkers on Team: 0', with a 'View all Walkers' link. A progress bar shows 'AMOUNT RAISED: \$35' (4%). At the bottom is a 'Search for Teammates' section with a search input field.



How to Navigate Your Portal

(View your donations,
status of your team, and
make edits your page)



Walk for
Kids

NAVIGATING YOUR PORTAL

Use your portal view and communicate with former and current donors, quick search members of your team, and so much more!

Navigating your Portal is easy!

Once logged in, view your team's: fundraising goal, number of donors, walkers on your team, and current amount raised. You can also quick search for members of your team!

Captains Portal

Captains Info



YOUR NAME
HERE

Edit Profile

Team Info

Captains Portal

Walkers Portal

Team
Goal: \$1,000

Donors: 0

Walkers on
Team: 0

[View all
Walkers](#)

AMOUNT RAISED: \$35

4%

Search for Teammates

Search

Captains Portal

Captains Info



YOUR NAME
HERE

Edit Profile



CLICK TO
EDIT HERE!

Need to make changes to
your Walker or Team Page?

Click "Edit Profile" - you'll
need to login with the email
and password you initially
reset to make changes.



Walk for
Kids

NAVIGATING YOUR PORTAL

Use your portal view and communicate with former and current donors, quick search members of your team, and so much more!

Navigating your Portal is easy!

If you're a Team Captain, please note that you'll have TWO portals!
One as a Team Captain, and one as a Walker

Captains Portal

Captains Info



YOUR NAME
HERE

Edit Profile

Team Info

Team
Goal: \$1,000

Donors: 0

Walkers on
Team: 0

[View all
Walkers](#)

AMOUNT RAISED: \$35

4%

Search for Teammates

Search

Captains Portal

Walkers Portal

View your team's recent donors or the donations made by members of your fundraising team. You can also email donors directly from your Team Captain Portal!

EMAIL
YOUR
DONORS!

Your Recent Donors

Email All Donors

View all Donors

Team Donors

View all Donors



Walk for
Kids

NAVIGATING YOUR PORTAL

Use your portal view and communicate with former and current donors, quick search members of your team, and so much more!

Navigating your Portal is easy!

If you walked in previous years, you can access all former donors who supported your fundraising page!

Choose to either email ALL DONORS or email donors individually.

Access Last Year's Donors

Did you participate in the 2025 Walk for Kids? Make sure you're using the same email address as last year.

Still need support? Click the red Contact Us link above to get in touch with us.

Want to Add New Contacts? Scroll down to the "Upload Your Own List" section to get started.

 Email All Donors

Download CSV

Name	Email	 Email All Donors
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Don't see your donors? Contact the Pasadena team to pull a list and upload for you!
Have a list of your own? Upload it here with the donor name and email!

Upload your own List

Ready to start fundraising? Upload your contact list to reach out to friends and family directly from your Walk Portal.

Step 1: Download our CSV template.

Step 2: Fill in your contact information.

Step 3: Upload your completed file to get started!

Upload