



# **WALKER TOOLKIT**

How to Register,  
Customize Your Page, Log In  
& Navigate Your Portal



# How to Register

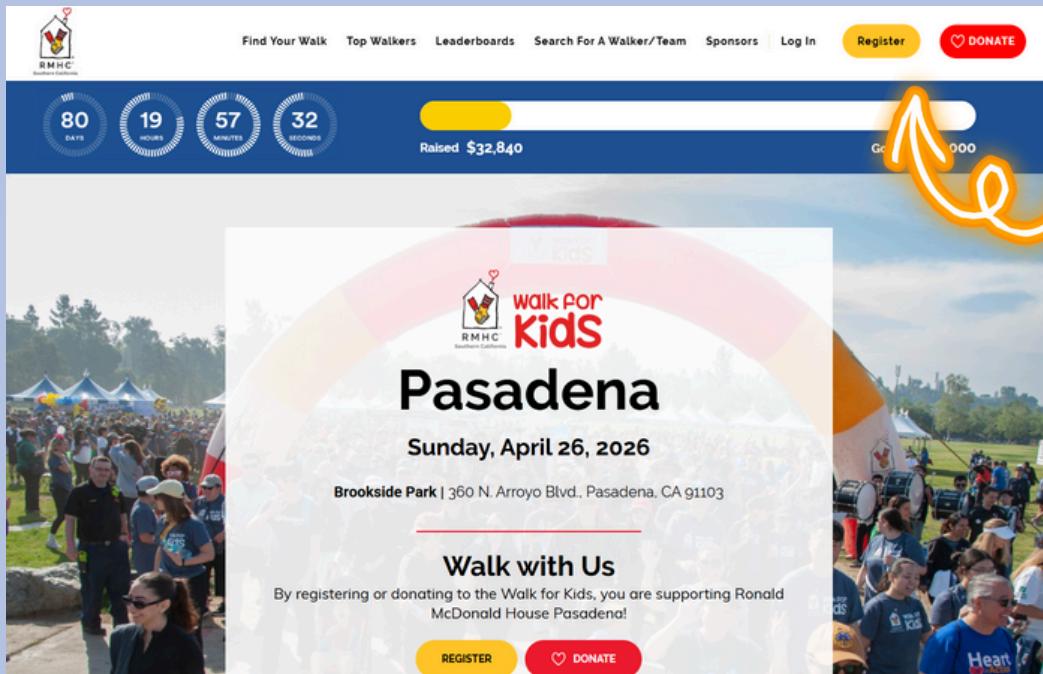


# REGISTERING AS A WALKER IS EASY!

Please note that returning Team Captains will need to create a team during the registration process

## Registering as a walker is as easy as 1, 2, 3!

Visit [walkforkid.org/pasadena](http://walkforkid.org/pasadena)  
and click the yellow REGISTER button (top right or middle of screen)



You will be redirected to the following screen.

Please click the yellow REGISTER button.





# REGISTERING AS A WALKER IS EASY!

Please note that returning Team Captains will need to create a team during the registration process

## Registering as a walker is as easy as 1, 2, 3!

Select how you would like to register. Please note that returning Team Captains will need to create a team during the registration process.

How would you like to register?

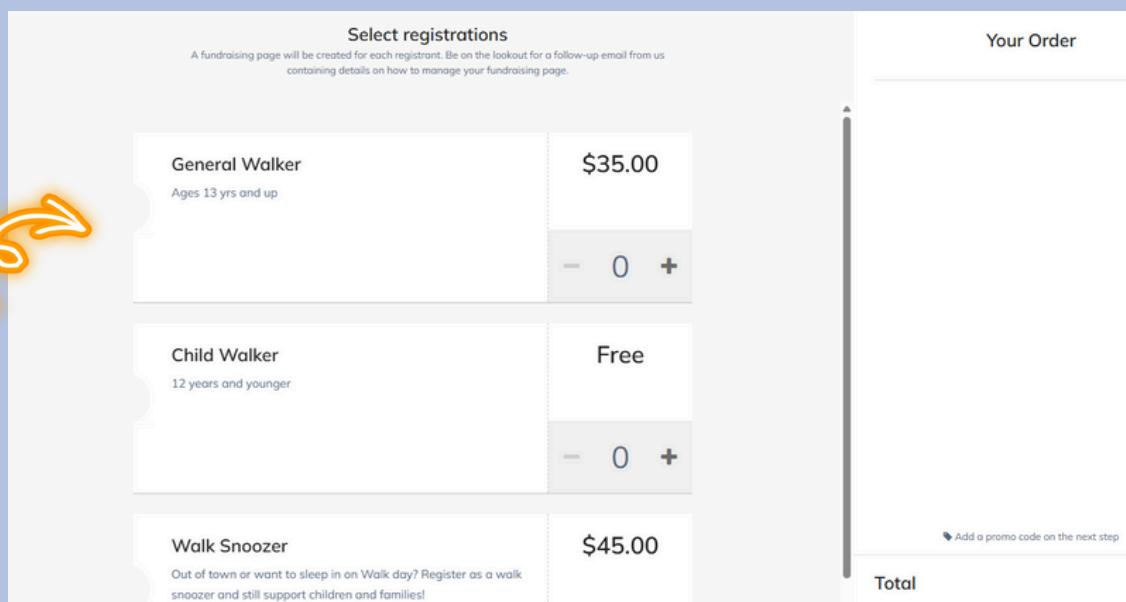


- As an individual
- Join a team
- Create a team

3

Select your registration details. NOTE: A fundraising page will be created for each registrant. Be on the lookout for a follow-up email from us containing details on how to manage your fundraising page.

4



Select registrations

A fundraising page will be created for each registrant. Be on the lookout for a follow-up email from us containing details on how to manage your fundraising page.

Registration Type	Cost	Quantity
General Walker Ages 13 yrs and up	\$35.00	- 0 +
Child Walker 12 years and younger	Free	- 0 +
Walk Snoozer Out of town or want to sleep in on Walk day? Register as a walk snoozer and still support children and families!	\$45.00	- 0 +

Your Order

Add a promo code on the next step

Total



# REGISTERING AS A WALKER IS EASY!

Please note that returning Team Captains will need to create a team during the registration process

## Registering as a walker is as easy as 1, 2, 3!

Select the blue REGISTER button after selecting your registrations.

General Walker  
Ages 13 yrs and up  
\$35.00  
- 1 +

Child Walker  
12 years and younger  
Free  
- 0 +

Walk Snoozer  
Out of town or want to sleep in on Walk day? Register as a walk snoozer and still support children and families!  
Snoozers will receive a Walk for Kids t-shirt.  
\$45.00  
- 0 +

General Walker  
Attendee 1  
\$35.00  
Remove

Total \$35.00  
REGISTER

5



Have a PROMO CODE to apply? Now that you are on the COMPLETE REGISTRATION page, you will see an ADD PROMO CODE option in the bottom right. Click NEXT to complete your registration!

Complete Registrations  
1 of 1

Adult Walker

Attendee 1  
Provide the attendee's information

Prefix (Mr., Mrs., etc.)  
Select a prefix

First name \*  
Last name \*

Your Order

Adult Walker  
Attendee 1  
\$35.00  
Remove

ADD PROMO CODE

Total \$35.00

START OVER NEXT

6





# How to Initially Customize Your Page



# INITIALLY CUSTOMIZE YOUR PAGE

Please note that returning walkers can use the same username and password as previous years

## Let's first log in!

Once registered, check your email to access your fundraising page

As part of the Walk, you have your very own fundraising page to continue raising support for families at Ronald McDonald House Pasadena. To help you get started, [view this guide on how to first customize your page](#). Then, start sharing your page with others to win rewards and raise money for families at Ronald McDonald House Pasadena.

To visit the Walk for Kids homepage, visit [www.walkforkids.org/pasadena](http://www.walkforkids.org/pasadena).

Click the 'START FUNDRAISING' button below to visit your page:

**START FUNDRAISING**

1

In the top right corner of this page, click SIGN IN

A screenshot of a fundraising page for the 2026 Walk for Kids. The page features a large group photo of participants, a progress bar showing "\$500 Raised" out of "\$1,000", and a "DONATE" button. A yellow circle with the number "2" and a hand-drawn style arrow points to the "SIGN IN" button in the top right corner of the page.

2



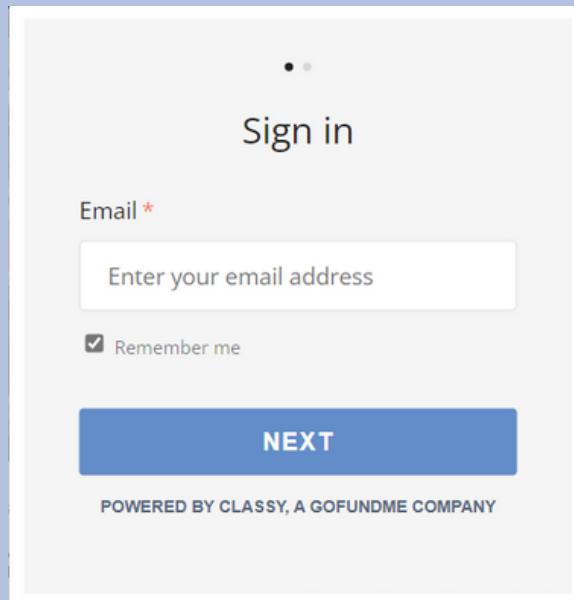
walk for  
**Kids**

# INITIALLY CUSTOMIZE YOUR PAGE

Please note that returning walkers can use the same  
username and password as previous years

## Let's first log in!

Type in the same email you registered for the event with



Sign in

Email \*

Remember me

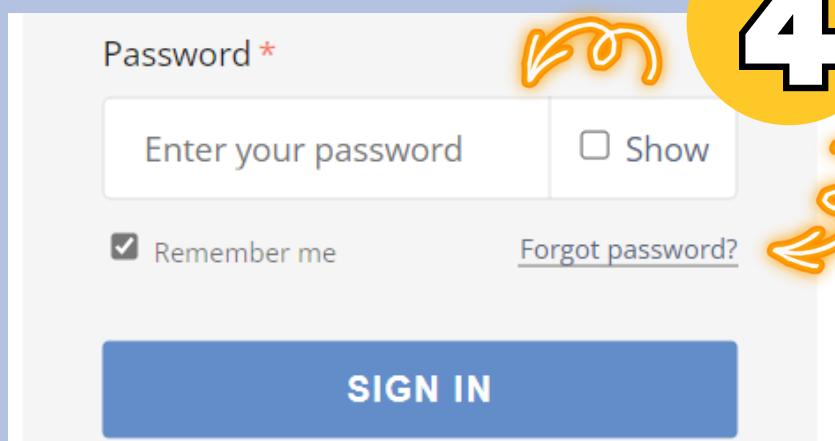
**NEXT**

POWERED BY CLASSY, A GOFUNDME COMPANY

3



If you have an account from previous years, type that in.  
If this is your first year, select FORGOT PASSWORD  
to create a new password.



Password \*

  Show

Remember me [Forgot password?](#)

**SIGN IN**

4





WALK FOR  
**Kids**

# INITIALLY CUSTOMIZE YOUR PAGE

Please note that returning walkers can use the same  
username and password as previous years

## Let's first log in!

You will be notified via the email you registered with to **RESET PASSWORD**



**Reset Your Password**

We received a request to reset your password for the account linked to this email address. If you didn't request this reset, you can ignore this email.

**RESET PASSWORD**

Create a new password and select **SUBMIT**



**Create a New Password**

Please enter a new password.  
It must not be one of your last 4 passwords.

**New Password \***

Enter your new password  Show

8 characters  1 number  
 1 letter  1 special character

**SUBMIT**

POWERED BY CLASSY, A GOFUNDME COMPANY



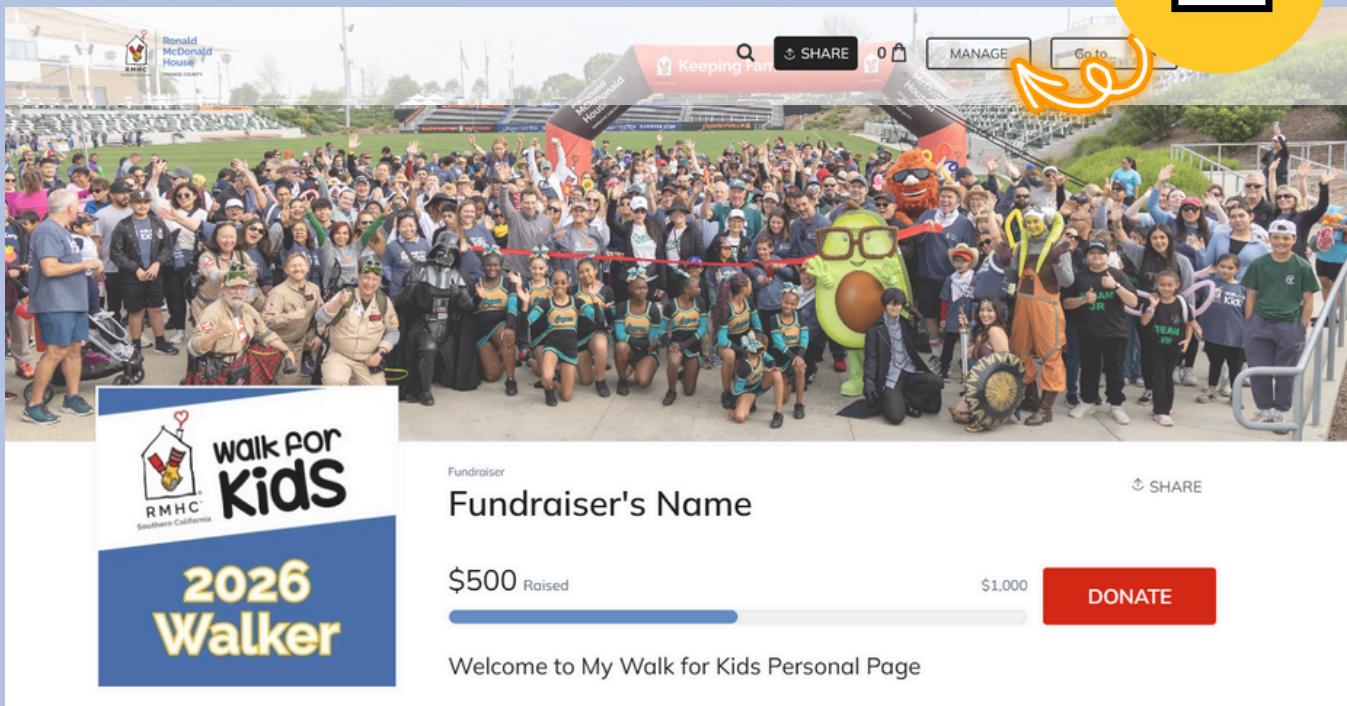
# INITIALLY CUSTOMIZE YOUR PAGE

Please note that returning walkers can use the same username and password as previous years

Once logged in, customizing your Walk page is as easy as 1, 2, 3!

Ensure you are on your Fundraising Page.  
In the top-right corner, click MANAGE.

1



2



Add your photo

People are more likely to donate if they see your sweet face.

SKIP

ADD

3



Edit your story

Personalize your story and tell people why you are fundraising for Walk For Kids 2024 - Supporting All SoCal

SKIP

COMPOSE



# How to Log In to Your Portal

(Accessing your page every  
time after initial setup)



WALK FOR  
**Kids**

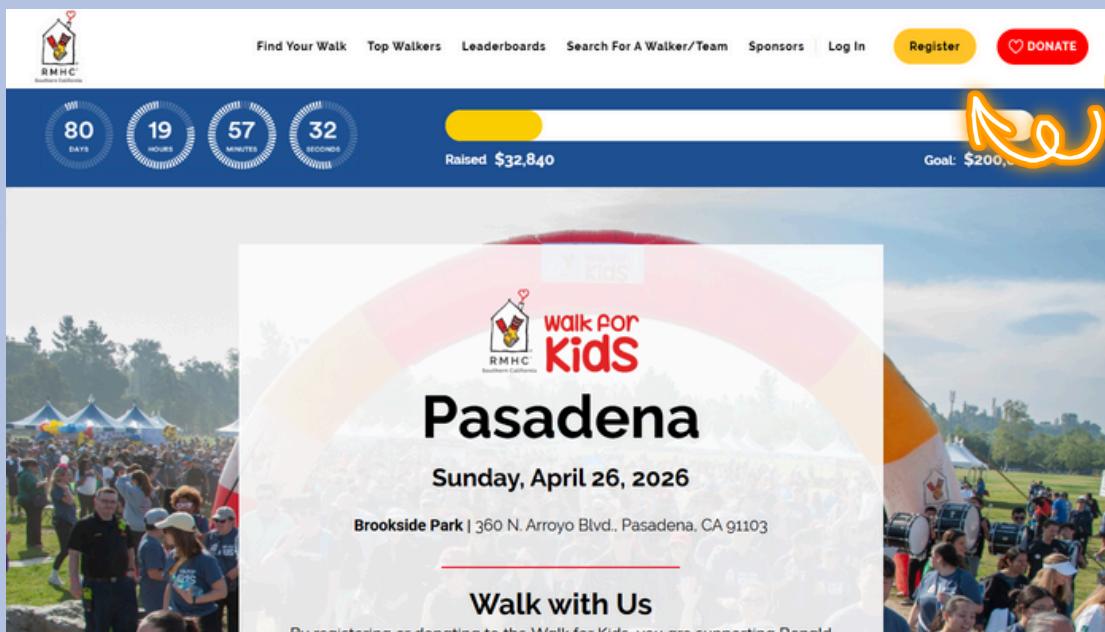
# LOG IN TO YOUR PORTAL

Returning Team Captains & Walkers should register as a walker with the same email used in previous years

## Logging in to your Portal is easy!

For every login after initially customizing your page, visit [walkforkids.org/orangecounty](http://walkforkids.org/orangecounty).

In the top right corner of this page, click LOG IN



Access your portal by using the same email address you used to register as a walker and click LOGIN

Ready to access your portal?

Email

Please enter your email

Login

2



walk for  
**Kids**

# LOG IN TO YOUR PORTAL

Returning Team Captains & Walkers should register as a walker with the same email used in previous years

## Logging in to your Portal is easy!

Check your email to retrieve the verification code sent to you.  
Next, enter the code and click SUBMIT

### Check the code sent to your email

Please enter your verification code

Please enter your code

Submit

3



You are now logged in to your Team Captain/Walker portal!

The screenshot shows the RMHC Walk for Kids website with the 'My Portal' tab selected. The interface includes a navigation bar with links for 'Find Your Walk', 'Top Walkers', 'Leaderboards', 'Search For A Walker/Team', 'Sponsors', 'My Portal', 'Log Out', 'Register', and 'DONATE'. The main content area is titled 'Captains Portal' and displays 'Captains Info' (with a placeholder 'YOUR NAME HERE' and an 'Edit Profile' button) and 'Team Info' (with a team goal of '\$1,000', 0 donors, 0 walkers, and a progress bar showing 4% raised). Buttons for 'Captains Portal' and 'Walkers Portal' are also present.



# How to Navigate Your Portal

(View your donations,  
status of your team, and  
make edits your page)



walk for  
**Kids**

# NAVIGATING YOUR PORTAL

Use your portal view and communicate with former and current donors, quick search members of your team, and so much more!

## Navigating your Portal is easy!

Once logged in, view your team's: fundraising goal, number of donors, walkers on your team, and current amount raised. You can also quick search for members of your team!

### Captains Portal

**Captains Info**



YOUR NAME  
HERE

[Edit Profile](#)

**Team Info**

Team Goal: \$1,000	Donors: 0	Walkers on Team: 0	<a href="#">View all Walkers</a>
AMOUNT RAISED: \$35		4%	
<a href="#">Search for Teammates</a>		<input type="text" value="Search"/>	

[Captains Portal](#) [Walkers Portal](#)

### Captains Portal

**Captains Info**



YOUR NAME  
HERE

[Edit Profile](#)



**CLICK TO  
EDIT HERE!**

Need to make changes to your Walker or Team Page?

Click "Edit Profile" - you'll need to login with the email and password you initially reset to make changes.



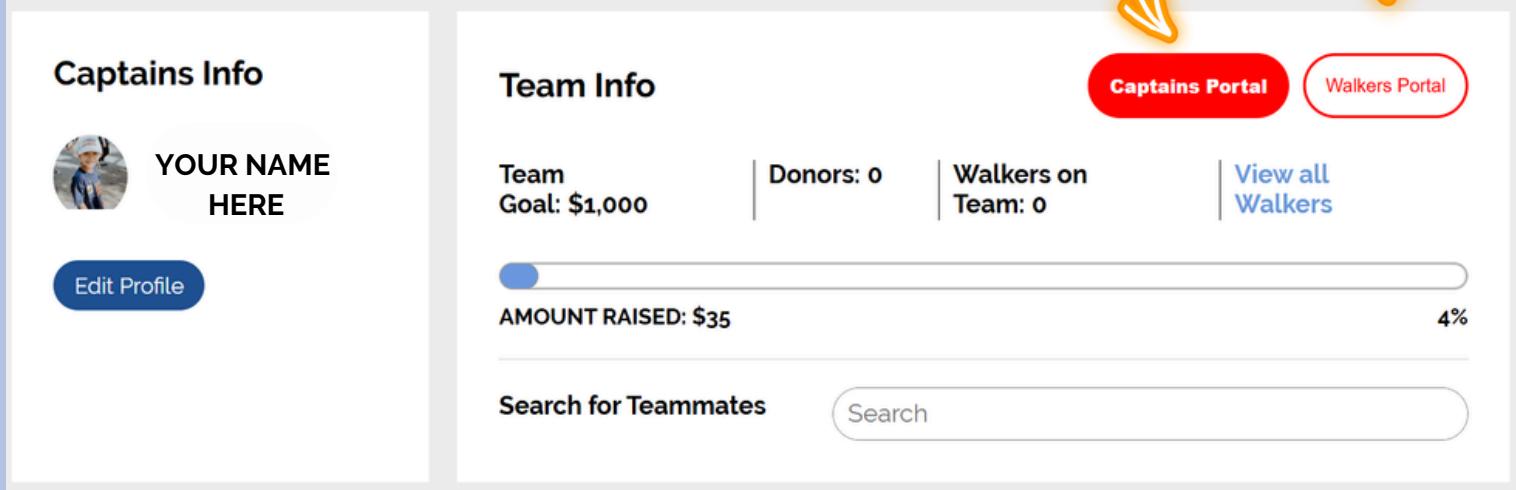
# NAVIGATING YOUR PORTAL

Use your portal view and communicate with former and current donors, quick search members of your team, and so much more!

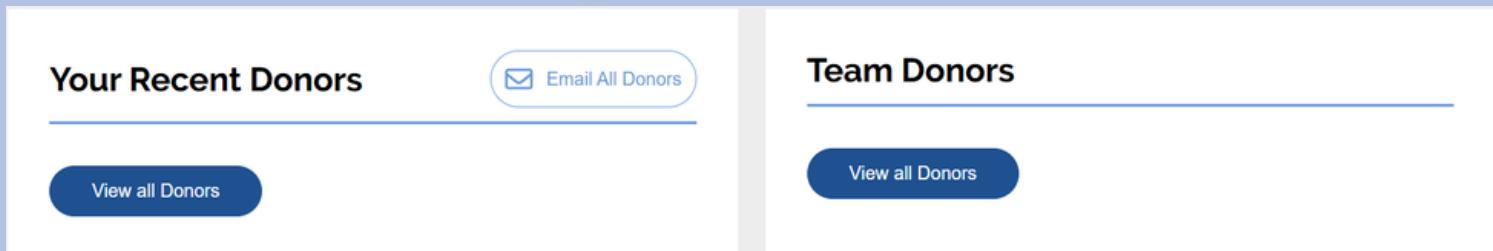
## Navigating your Portal is easy!

If you're a Team Captain, please note that you'll have TWO portals!  
One as a Team Captain, and one as a Walker

### Captains Portal

A screenshot of the Captains Portal. On the left, there's a "Captains Info" section with a placeholder image for a profile picture and the text "YOUR NAME HERE". Below it is a "Edit Profile" button. On the right, there's a "Team Info" section. It shows a team goal of "\$1,000" and an amount raised of "\$35" (4% complete). It also shows 0 donors and 0 Walkers on Team. There are buttons for "Captains Portal" and "Walkers Portal". Below the team info, there's a "Search for Teammates" input field and a "Search" button. A yellow circular icon with the text "EMAIL YOUR DONORS!" and a yellow curved arrow icon are overlaid on the bottom left of the screenshot.

View your team's recent donors or the donations made by members of your fundraising team. You can also email donors directly from your Team Captain Portal!

A screenshot of the Team Captain Portal. It shows two main sections: "Your Recent Donors" and "Team Donors". Each section has a "View all Donors" button. A yellow circular icon with the text "EMAIL YOUR DONORS!" and a yellow curved arrow icon are overlaid on the bottom left of the screenshot.



# NAVIGATING YOUR PORTAL

Use your portal view and communicate with former and current donors, quick search members of your team, and so much more!

## Navigating your Portal is easy!

If you walked in previous years, you can access all former donors who supported your fundraising page!

Choose to either email ALL DONORS or email donors individually.

### Access Last Year's Donors

Did you participate in the **2025 Walk for Kids?** Make sure you're using the same email address as last year.

**Still need support?** Click the red Contact Us link above to get in touch with us.

**Want to Add New Contacts?** Scroll down to the "Upload Your Own List" section to get started.

Email All Donors

Download CSV

Name

Email

Email All Donors

**Don't see your donors? Contact the Pasadena team to pull a list and upload for you!**

**Have a list of your own? Upload it here with the donor name and email!**

### Upload your own List

Ready to start fundraising? Upload your contact list to reach out to friends and family directly from your Walk Portal.

**Step 1:** Download our CSV template.

**Step 2:** Fill in your contact information.

**Step 3:** Upload your completed file to get started!

Upload